



Minutes of Executive Meeting of
Maryland Section of the American Chemical Society
Virtual Meeting on Zoom
Chair Jiangnan Peng, presiding
December 19, 2024

Present: Eric Cotton, Nicole Carbonaro, Ayse Gul Yavuz Cular, Kelly Elkins, Louise Hellwig, Tamara Henderson, Jan Kolakowski, Lee Lefkowitz, Sunil Konath, Sara Narayan, Jiangnan Peng, Rose Pesce-Rodriguez, Sunita Thyagarajan, Shital Vaidyua, Stephanie Watson, Sarah Zimmerman

Jiangnan formally called the meeting to order at 4:05 p.m.

The Minutes of the last meeting, October 7, 2024, were approved.

Jan reported that our Fidelity ContraFund balance is \$154,679.15. Our Nicholas Fund balance is \$182,357.75. Both these funds are at the highest levels we've ever had.

Eric presented the Treasurer's Report, attached to these Minutes.

Last year Lee thought we might run a deficit, in fact we have a surplus of about \$16,560. See attached Executive Summary.

Eric presented a proposed 2025 budget, with a deficit of \$20,000, necessitating moving money from our Money Market account to the Checking account. See attached 2025 Budget, as well as Budget Details.

Some topics brought up were a) whether we might have face to face E-board meetings next year; we would need to reserve a room, perhaps at a university. b) Sunita asked how to go about proposing some new events.

The Budget passed with 9 voting members in favor.

Eric reported on the recent Section election. There are two Member at Large positions open. If they are still open after January 1, individuals can be appointed to them. A new Section member, Rachael Matthews, has expressed interest in participating; hopefully she can attend the next E-board meeting and introduce herself.

Lee offered to work with Sarah Zimmerman on Constant Contact; its mailing list needs to be brought up to date.

Louise reported that so far 7 students had applied for Student Travel grants (generally \$500) for the 2025 spring national ACS meeting in San Diego, CA, and three more students are expected to apply. Also 4 high school students have applied for \$150 registration grants for that meeting. They present their papers on line so do not need travel money. This totals to \$5600, which was approved.



Beatrice had e-mailed the following announcements for her Section projects:

“The Maryland Chemist for the year 2024 will be celebrated on February 26, 2025, at the UMB School of Pharmacy, starting at 6:00 P.M. More details will follow. The delay was due to difficulties finding a reception location and the fact that December is too hectic for the awardee and presenters. I will be sending information to Nicole to be published on the website.

The USNCO is getting better and better, several teachers have requested participation and we already have 25 students in the list. The registration begins January 12, 2025. The Maryland qualification exams begin on March 1, 2025 and the National exam is the last week of April 2025.

I booked one professor with his environmental class to attend the Water Filtration Plant Tour; this is the "Chemists Celebrate Earth Day, CCED" for high schools and the community. The tour is in April 2025.”

Jiangnan stated this is his last meeting of 2024 as Chair of the Section. He thanked everyone for their help, which met with expressions of gratitude for his service from those in attendance.

The meeting was adjourned at 5:15 p.m.

A handwritten signature in cursive script that reads 'Louise Hellwig'.

Respectfully submitted,
Louise Hellwig, Secretary

2025 Maryland Local Section Budget Executive Summary

<u>Current Liquid Assets</u>	
Checking	\$16,560.52
Money Market	\$61,829.55
<u>Proposed Revenues</u>	
	\$60,075.00
<u>Proposed Expenditures</u>	
	\$80,663.02
<u>2025 Yearly Surplus (Deficit)</u>	
	(\$20,588.02)
<u>End of Year 2025 Liquid Assets After Surplus (Deficit)</u>	
Checking	(\$4,027.50)
Money Market	\$57,802.05

<u>2025 Budget</u>		<u>Comments</u>
	<u>REVENUE</u>	
1. ACS Allotment	\$16,000.00	
2. New Member Commissions	\$195.00	
3. Donations	\$5,000.00	See Budget Details Tab
4. Councilor Travel Rebate	\$16,000.00	See Budget Details Tab
5. ACS Awards/Grants	\$0.00	
6. Program Revenue	\$0.00	
7. Local Section Dues	\$6,500.00	
8. INT/DIV/CG	\$10,000.00	
9. Special Events	\$0.00	
10. Meal Revenues	\$500.00	
11. Leadership Institute Payments From National	\$825.00	
12. President's Challenge	\$0.00	
13. Project SEED	\$5,500.00	
14. Money Market Interest	\$55.00	
<u>TOTAL</u>	<u>\$60,575.00</u>	

	EXPENSES	
12. Chemists Celebrate Earth Week	\$1,000.00	
13. Young Chemists Committee	\$0.00	
14. National Chemistry Week	\$800.00	
15. Women in Chemistry Events	\$900.00	
16. US National Chemistry Olympiad	\$1,500.00	
17. Science Cafe	\$0.00	
18. 50/60/70 Year Event	\$0.00	
19. Project SEED	\$8,000.00	See Budget Details Tab
20. Maryland Project SEED	\$10,000.00	See Budget Details Tab
21. Student Travel	\$5,600.00	See Budget Details Tab
22. Braude Award Expenses	\$5,500.00	See Budget Details Tab
23. Student Awards Expenses	\$6,000.00	See Budget Details Tab
24. Remsen Award Expenses	\$3,100.00	See Budget Details Tab
25. Maryland Chemist Award Expenses	\$2,000.00	See Budget Details Tab
26. Admin. Exp	\$1,025.00	See Budget Details Tab
27. Printing, Postage and Shipping	\$100.00	
28. Section Events	\$2,800.00	
29. Executive Meeting Costs	\$1,000.00	See Budget Details Tab
30. Councilor Travel	\$16,000.00	See Budget Details Tab
31. Leadership Institute Fees	\$1,700.00	See Budget Details Tab
32. Reinvest DIV/CG	\$10,000.00	
33. Liabilities	\$3,738.02	See Budget Details Tab
34. Unbudgeted Miscellaneous Expenses	\$500.00	
Total	\$81,263.02	
Surplus (Deficit)	(\$20,688.02)	

Details for the 2025 Budget

	<u>REVENUES</u>	<u>EXPENSES</u>
<u>Line 3. Donations</u>	<u>\$5,000.00</u>	
Braude Award From the Braude Foundation	\$5,000.00	
<u>Line 4. Councilor Travel Rebates</u>	<u>\$8,000.00</u>	
Spring Meeting Rebate From National	\$8,000.00	
Fall Meeting Rebate From National	\$8,000.00	
<u>Line 12: Chemists Celebrate Earth Week</u>		<u>\$1,000.00</u>
Program Expenses		\$1,000.00
<u>Line 14: National Chemistry Week</u>		<u>\$800.00</u>
Program Expenses		\$800.00
<u>Line 15: Women in Chemistry Events</u>		<u>\$900.00</u>
Program Expenses		\$900.00
<u>Line 16: US National Chemistry Olympiad</u>		<u>\$1,500.00</u>
Program Expenses		\$1,500.00
<u>Line 19: Project SEED</u>		<u>\$8,000.00</u>
Project SEED Student 1		\$4,000.00
Project SEED Student 2		\$4,000.00

<u>Line 20. Maryland Project SEED</u>	<u>\$10,000.00</u>	
MD Project SEED Student 1	\$2,000.00	
MD Project SEED Student 2	\$2,000.00	
MD Project SEED Student 3	\$2,000.00	
MD Project SEED Student 4	\$2,000.00	
MD Project SEED Student 5	\$2,000.00	
<u>Line 21: Student Travel</u>	<u>\$5,600.00</u>	
Student Travel Award 1	\$500.00	
Student Travel Award 2	\$500.00	
Student Travel Award 3	\$500.00	
Student Travel Award 4	\$500.00	
Student Travel Award 5	\$500.00	
Student Travel Award 6	\$500.00	
Student Travel Award 7	\$500.00	
Student Travel Award 8	\$500.00	
Student Travel Award 9	\$500.00	
Student Travel Award 10	\$500.00	
Remote Presenter Award 1	\$150.00	
Remote Presenter Award 2	\$150.00	
Remote Presenter Award 3	\$150.00	
Remote Presenter Award 4	\$150.00	



	<u>Line 22: Braude Award Expenses</u>	<u>\$5,500.00</u>
Braudy Award Honorarium		\$4,000.00
Dinner Expenses		\$1,300.00
Miscellaneous Expenses		\$200.00
	<u>Line 23: Student Awards Expenses</u>	<u>\$6,000.00</u>
Students Awards Dinner		\$4,000.00
ACS Merchandize for Student Awardees		\$750.00
Speaker Fees		\$1,250.00
	<u>Line 24: Remsen Award Expenses</u>	<u>\$3,100.00</u>
Remsen Honorarium		\$2,500.00
Award Design and Calligraphy		\$600.00
	<u>Line 25: Maryland Chemist Award Expenses</u>	<u>\$2,000.00</u>
Maryland Chemist Awards Dinner		\$1,800.00
Gifts for Awardee		\$200.00
	<u>Line 27: Admin. Exp</u>	<u>\$1,025.00</u>
Constant Contact		\$900.00
Election Runner		\$125.00

	<u>Line 29: Section Events</u>	<u>\$2,800.00</u>
Chemistry of Whiskey (Beatrice)		\$800.00
Social Event (Michelle)		\$1,000.00
Mole Day at CCBC (Ayse)		\$1,000.00
	<u>Line 30: Executive Meeting Costs</u>	<u>\$1,000.00</u>
Feb Meeting		\$250.00
April Meeting		\$250.00
October Meeting		\$250.00
December Meeting		\$250.00
	<u>Line 31: Councilor Travel</u>	<u>\$16,000.00</u>
Spring Meeting Councilor 1		\$2,000.00
Spring Meeting Councilor 2		\$2,000.00
Spring Meeting Councilor 3		\$2,000.00
Spring Meeting Councilor 4		\$2,000.00
Fall Meeting Councilor 1		\$2,000.00
Fall Meeting Councilor 2		\$2,000.00
Fall Meeting Councilor 3		\$2,000.00
Fall Meeting Councilor 4		\$2,000.00



ACS Local Section
Maryland

Line 32: Leadership Institute Expenses		\$1,700.00	
Travel Expenses for Representative 1		\$850.00	
Travel Expenses for Representative 2		\$850.00	
Line 24: Liabilities		\$3,738.02	
Check #2648 2022 MD Section Mini Grant to Morgan State		\$1,500.00	
Check #2651 2022 MD Section Mini Grant to NDMD		\$1,500.00	
Check #2672 2022 CCEW Poetry Contest		\$50.00	
Check #2697 2022 NCW Poetry Contest		\$50.00	
Check #2830 2024 Final Payment to Emely Gomez - Project SEED		\$500.00	
Check #2784 2024 Milage Reimbursement to WCC Speaker		\$138.02	